



Report of the Assistant Chief Executive (Corporate Governance)

Full Council

Date: 17th November 2010

Subject: Amendments to officer delegation scheme

Electoral Wards Affected:

Ward Members consulted
(referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Executive Summary

1. This report notifies Council of amendments to the officer Delegation Scheme (Executive Functions) approved by the Leader with effect from 27th August 2010.
2. The amendments remove concurrent delegations to the Chief Officer (Children and Young People's Social Care) and the Chief Officer (Early Years and Integrated Youth Service) from the Officer Delegation Scheme (executive functions).
3. In addition, under authority delegated to the Monitoring Officer under Article 15, consequential amendments to the constitution have now been approved, following the Leader's amendments to the scheme. These are outlined in this report for information.

1.0 Purpose Of This Report

- 1.1 This report notifies Council about amendments to the officer delegation scheme (executive functions) in accordance with Executive Procedure Rule 1.4.
- 1.2 It also notifies Council about consequential amendments made to the constitution under delegated authority.

2.0 Background Information

- 2.1 Under Executive Procedure Rule 1.4, the Leader may amend the scheme of delegation relating to executive functions, at any time, by giving notice to the Assistant Chief Executive (Corporate Governance) and to the person, body or committee concerned.
- 2.2 The Assistant Chief Executive (Corporate Governance) must then present a report to the next ordinary meeting of full Council, setting out the changes made by the Leader.

3.0 Main Issues

- 3.1 With effect from 27th August 2010, the Leader amended the Officer Delegation Scheme (Executive Functions), by removing concurrent delegations to the Chief Officer (Children And Young People's Social Care) and the Chief Officer (Early Years And Integrated Youth Service).
- 3.2 Consequential amendments
- 3.2.1 By virtue of Article 15 of the Constitution, the Assistant Chief Executive (Corporate Governance) has delegated authority to approve consequential amendments to the constitution, to implement decisions of the Council or the Executive. Minor amendments were needed to:
- Article 12 of the constitution, (which sets out the functions and areas of responsibility for Directors and Chief Officers with concurrent delegations);
 - Part 3 Section 2B - Scrutiny Board (Children's Services) Terms of Reference (to reflect the revised delegations only);
 - Part 3 Section 3B(a) – Executive Member portfolios (to reflect the revised delegations only); and
 - Part 7 - management structure.

4.0 Implications for Council Policy and Governance

- 4.1 Under its Code of Corporate Governance, the Council is committed to ensuring that the necessary roles and responsibilities for the governance of the Council are identified and allocated, so that it is clear who is accountable for decisions.

5.0 Legal and Resource Implications

- 5.1 Under Rule 1.4 of the Executive Procedure Rules, the Assistant Chief Executive (Corporate Governance) must present a report to the Council setting out any changes made by the Leader to the officer delegation scheme (executive functions). This report fulfils that requirement.

6.0 Conclusions

- 6.1 Amendments have been made by the Leader to the officer delegation scheme (executive functions), in accordance with the Executive Procedure Rules. Other necessary consequential amendments to the constitution have also been made.

7.0 Recommendations

- 7.1 The Council is asked to note the changes to the officer delegation scheme (executive functions) and other consequential amendments to the constitution, set out in this report.

8.0 Background Papers

- 8.1 Letter to Councillor K Wakefield, Leader of the Council, dated 27th August 2010.
- 8.2 Letter from Councillor K Wakefield, Leader of the Council, dated 31st August 2010.
- 8.3 Report to Assistant Chief Executive (Corporate Governance)
- 8.4 Delegated Decision Notification dated 31st August 2010